

**Sanpete County Deputy Sheriff's
Merit System Commission**

Meeting minutes: January 18, 2006 @ 1300 hours

In attendance: Beverly Thomas, Denis Avery, Laura Phelps and Joan Olsen (recording)

The meeting minutes for December were reviewed and approved.

The Jail Policy was handed out and the Merit Commission will review. A follow-up and recommendation will be presented to the Sheriff on the policy. Areas in question are the probationary period that the officer has that are different in two areas of the policy. **A review will continue.**

Performance evaluations due for September:

*Deputy Brad Bown completed but has not been turned into the Merit Commission.
Pending – **Continued** – needs to be signed by officer. The performance evaluation completed and signed on 09/21/05.*

Performance evaluations due for November:

*Deputy Brett McCall - Continued
Captain Gary Larsen performance evaluation was completed and signed on 01/03/06.
Sergeant Andy Lyons performance evaluation was completed and signed on 01/03/06.*

Performance evaluations due for January 2006:

*Deputy Bryant Allred - Continued
Deputy Greg Peterson - Continued
Deputy John Stevens's performance evaluation was completed and signed on 01/03/06.
Deputy Robert Henningson performance evaluation was completed and signed on 01/03/06.
Deputy John Cox performance evaluation was completed and signed on 01/03/06.
Deputy Kenny Kirkham performance evaluation was completed and signed on 01/03/06.
Deputy Mark Robinson – Continued*

Performance evaluations due for February 2006:

Deputy Cole Young

The Merit Commission reviewed firearm-training scores from 01/05 to 12/05 for all deputies, with all deputies passing.

Salary schedules for deputies were reviewed by the Merit Commission, which was submitted by the Sheriff.

The Democratic Party has submitted a name to the Commission for appointment. The County Attorney is reviewing it. No one has been selected. The Merit Commission will continue to do business as usual. *Laura Phelps was present at the meeting but has not*

been sworn in as a voting member of the Merit Commission by the Sanpete County Commissioners. Laura Phelps will be representing the Democratic Party.

The Merit Commission has received an officer's grievance appeal. Denis has been assigned to the finding of fact. The hearing with the Merit Commission was set for November 16, 2005 but was canceled by the officer's representative on November 9, 2005. A new hearing has been set for December 21, 2005. *December 15, 2005 a request by Patty Rich (officer's representative) of a hearing date change from December 21, 2005 to December 28, 2005. On December 20, 2005 the officer's representative requested changing the hearing date to January 18, 2006. The changes were reviewed and approved by the County Attorney. The 90-day appeal process will expire and the officer and his attorney agreed in writing to waive the 90 days. The officer's grievance appeal hearing went forward as scheduled on January 18, 2006 at 1545 hours. It was agreed by both Sanpete County Attorney Ross Blackham and Attorney Erik Strindberg (officer's representative) that Laura Phelps can hear and be a voting member of the Merit Commission in regards to the officer's grievance.*

Recruitment for a deputy position was closed on 12/21/05. Sheriff Larsen will review applications and interviews will be held on 01/05/06. Denis Avery will represent the Merit Commission on the interview panel. Ten applications were evaluated after the interviews were conducted and a name has been submitted to the County Commission for approval.

Meeting adjourned at 1545 hours.

Next meeting is set for February 15, 2006 at the Sanpete County Court house at 1700 hours.

Meeting minutes were reviewed and approved on 06/28/06 as written by: ***The Sanpete County Merit Commission***

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